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**AUTHORIZATION FOR RELEASE OF BACKGROUND INFORMATION  
FOR CLERGY, EMPLOYEES, VOLUNTEERS, AND CONTRATORS WHO HAVE CONTACT  
WITH MINORS**

As a condition of my employment/my volunteering with The Catholic Diocese of Memphis or its agents to procure a consumer report and/or investigative consumer report about my background, character or reputation, including, but not limited to, information as to my employment, education, consumer credit history (consumer credit history will only be verified if appropriate for certain job descriptions), driving record, social security number verification, criminal record and/or other public records history, I authorize all persons to fully disclose information relevant to this investigation. I release from liability all persons, companies and governmental or other agencies disclosing such information.

I have read, understand and authorize any person, agency or other entity contacted by the Catholic Diocese of Memphis, or its agents, to furnish the above mentioned information.

I further understand that this authorization/release is valid throughout my term of employment with the Catholic Diocese of Memphis or its agents.

I acknowledge that a photocopy or fax of this authorization can be accepted with the same authority as the original. According to the Fair Credit Reporting Act, I am entitled to know if employment is denied because of information obtained from the Consumer Reporting Agency. If so, I will be notified and given the name and address of the agency or the source, which provided the information. I acknowledge I have received Fair Credit Reporting information from the Catholic Diocese of Memphis or its agents.

THIS FORM WILL NOT BE ACCEPTED IF ALTERED, ILLEGIBLE, OR INCOMPLETE.

Name (please print) \_\_\_\_\_

CURRENT ADDRESS (no PO boxes)

Street address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Social Security # - \_\_\_\_\_ Date of birth \_\_\_\_\_

Drivers Lic.# \_\_\_\_\_ State \_\_\_\_\_ Phone# \_\_\_\_\_

Location \_\_\_\_\_

Position ( ) Employee ( ) Volunteer ( ) Teacher ( ) Priest/Deacon ( ) Candidate for Ordination

Other Names Used (alias, maiden,) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Entire form must be completed. Pay close attention to bold print.

Revised 2011

Revised 2013

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