

St. Louis School
5192 Shady Grove Road
Memphis, TN 38117
255-1900

AUTHORIZATION AGREEMENT

2017 - 2018 Academic Year

This form must be completed each year if you would like St. Louis School to automatically deduct tuition monthly from your bank account. A new voided check is also required.

Debits will be processed on the 1st or 15th of the month or next business day thereafter beginning July and going through April. There will be a \$25 return fee for any debits returned by your bank. Returned debits may be rerun by St. Louis School at the school's discretion. Please keep a copy of this form for your records as a reminder that you signed up for this payment plan.

Name of Student _____

Grade _____

**AUTHORIZATION AGREEMENT
FOR PREAUTHORIZED PAYMENTS (DEBITS)**

I (we) hereby authorize St. Louis School to initiate debit entries to my (our) checking account indicated below, from the bank named below, hereinafter called DEPOSITORY, to debit the same account.

Depository (Bank) Name _____

City _____

State _____

Zip _____

Transit/ABA No. _____

Account No _____

Process on: 1st of month - 15th of month (circle one) – If you fail to indicate a date, the 1st of the month will be used.

This authority is to remain in full force and effect until St. Louis School and DEPOSITORY have received written notification from me (or either of us) of its termination in such time and such manner as to afford St. Louis School and DEPOSITORY a reasonable opportunity to act on it.

Signature of Account Holder _____

Print name of Account Holder _____

AMOUNT TO DEBIT: _____

PLEASE ATTACH A VOIDED BLANK CHECK